

**Dixon Advisory & Superannuation Services Pty Ltd
(Administrators Appointed) (the Company or DASS)
ACN 103 071 665**

**Minutes of the Twelfth Committee of Inspection Meeting
held on Monday, 28 November 2022 at 4:00pm AEDT
by Virtual Meeting Technology (the Meeting)**

Opening

Mr Stephen Longley introduced himself and other PricewaterhouseCoopers staff present before calling the Meeting to order at 4:05pm AEDT.

Mr Longley acted as Chairperson of the Meeting in accordance with Section 75-50 of the Insolvency Practice Rules (Corporations) 2016 (IPR).

Members Present

The Chairperson confirmed that Committee of Inspection (COI) members were in attendance via the Microsoft Teams video conference platform. As a quorum was present the Meeting could proceed in accordance with IPR 80-5.

The following COI Members were in attendance at the Meeting:

- Ms Jan Smith
- Ms Cathy Monro
- Ms Kate Gorham
- Mr Peter Freund

Minutes of Meetings

The Chairperson advised that minutes of the Meeting would be lodged with the Australian Securities and Investments Commission (ASIC) in accordance with IPR 75-145. The Chairperson noted that the Administrators reserve the right not to disclose in the minutes commercially sensitive information that may prejudice investigations and asset realisations.

Time and Place of Meeting Convenient

The Chairperson declared that the time and place for holding the meeting was convenient in accordance with IPR 75-30.

Confidentiality

The Chairperson reminded members present that discussions in the Meeting were confidential and should not be disclosed to anyone other than COI members. Furthermore, the Chairperson confirmed that it was the Administrators' intention to retain legal privilege over all matters discussed during the Meeting.

Agenda

The Chairperson referred to the agenda outlined in the Notice of the Twelfth Meeting of the Committee of Inspection dated 25 November 2022.

Tabling of documents

The following document was tabled:

- Notice of Meeting dated 25 November 2022.

The Chairperson confirmed a copy of the document had been provided to the COI members on 28 November 2022.

Motions and resolutions

The Chairperson confirmed that all motions proposed at the Meeting will be determined on a show of hands vote.

Consideration of updated DOCA Proposal / Term Sheet

- The Chairperson advised that no updated Deed proposal had been received.
- *This section of the minutes has been redacted for legal and commercial-in-confidence reasons.*

Any other business

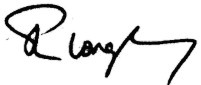
- The COI further queried what content would be included in the Voluntary Administrators' report and the Chairperson provided guidance on this to the COI.
- The Chairperson went on to ask the COI if there was anything further they would like to discuss.
- No further queries were raised.

Closure:

The Chairperson thanked committee members for their attendance and declared the meeting closed at 5:00pm AEDT.

Signed as a correct record

DATED this 14th day of December 2022



Stephen Longley
Chairperson

Meeting Attendance Register - Committee of Inspection

Dixon Advisory & Superannuation Services Pty Ltd (Administrators Appointed)

Committee of Inspection Meeting held by Virtual Meeting Technology on Wednesday, 28 November 2022 at 4:00pm AEDT

Chairperson: Stephen Longley

| Committee of Inspection Member | Related Party? | Name of Proxy or Attorney | Type of Proxy (General / Specific) | Signature of Person Attending |
|---------------------------------------|-----------------------|----------------------------------|---|---|
| Jan Smith | No | N/A | N/A | Attended via virtual meeting technology |
| Kathryn Gorham | No | N/A | N/A | Attended via virtual meeting technology |
| Peter Freund | No | N/A | N/A | Attended via virtual meeting technology |
| Cathy Monro | No | N/A | N/A | Attended via virtual meeting technology |